


BLUEFIELD UNIVERSITY
Request to Exceed Full Time Course Load

The course load for a full-time student is 12-18 hours per semester. A student with a BC cumulative GPA higher than a 3.0 may petition to enroll for more than 18 semester hours (an overload status) by submitting this *Request to Exceed Full Time Course Load* to their Faculty Advisor. If Advisor approval is granted, the request is sent to the Provost/Vice President for Academic Affairs for final approval.

Note: Additional tuition is charged for each hour in excess of 18.

Name: _____ **Student ID:** _____

Class Year: Senior Junior Sophomore Freshman

Honors Program Student: Yes No
If yes, is the overload caused by either HON 3013 or HON 4011? Yes No

Contact Information: Phone (____) _____

Choose Term and Year: _____
(for the overload status)

Course Schedule for Term/Semester:
(List all course numbers enrolled—for example: BUS1063, ENG1013, etc):

Cumulative GPA: _____

Rationale for Request:

Signatures:

Student: _____ Date: _____

Advisor: _____ Date: _____

Provost/VP of Academic Affairs: _____ Date: _____

Additional tuition is charged for each hour in excess of 18.
Office Note: If Honors student, notify Financial Aid Office