



2021-2022 V4 Verification Worksheet

Student ID number grid

Student ID number

The Department of Education has selected your FAFSA for a review process called verification. In this process, the financial aid office will be verifying your high school completion status and identity. Federal regulations require Universities to verify this information before disbursing federal aid. If there are differences between your application and the documents you provide, your FAFSA information will need to be corrected by your Financial Aid Administrator. This could result in a change of your federal aid eligibility and your current financial aid package.

\*Please include the Student ID number on all pages submitted.

Name Last First Middle

Address Street Address Apt. # City State Zip Code

Date of Birth Email Address

Primary Phone Number Alternate Phone Number

Section A: High School Completion Status

1. Select and provide one of the following documents that indicate the student's high school completion status when the student will begin University in 2021-2022:

- Checkboxes for document types: high school diploma, final transcript, foreign education certificate, GED certificate, two-year program transcript, homeschool credential, homeschool transcript, military form DD214.

\*\* If the student is unable to obtain the documentation listed above, he or she must contact the financial aid office. \*\*

If I purposely give false or misleading information on this worksheet, I may receive a fine, a prison sentence, or both. By signing this information request, I am certifying that all information is complete and correct.

Student Signature Date

Parent/ Spouse Signature Date

\*Please note that email is not always a secure method of communication and may inadvertently expose your information if misdirected. Bluefield University suggests using fax, U.S. Postal Service or personal delivery as a more secure method of delivery. If you choose to submit information through email, Bluefield University will not be responsible for any exposure of data.



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Student ID number

### Section B: Identity & Statement of Educational Purpose

Please complete one of the following options below based on your convenience:

1. The student must appear in person at Bluefield University to verify his or her identity by presenting valid government-issued photo identification (ID), such as, but not limited to, a driver's license, or other state-issued ID, or passport. **The institution will maintain a copy of the student's photo ID** that is annotated with the date it was received and reviewed including the name of the official at the institution authorized to collect the student's ID.

In addition, the student must sign, in the presence of the institutional official, the following:

#### STATEMENT OF EDUCATIONAL PURPOSE

I certify that I (print name) \_\_\_\_\_ am the individual signing this Statement of Educational Purpose and that the Federal student financial assistance I receive will only be used for educational purposes and to pay the cost of attending Bluefield University for 2021-2022.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Authorized BC Official \_\_\_\_\_ Date \_\_\_\_\_

2. If the student is unable to appear in person at Bluefield University to verify his or her identity, the student must provide:

- A. A copy of the valid government-issued photo identification (ID) that is acknowledged in the notary statement below, such as but not limited to a driver's license, other state-issued ID, or passport; and
- B. The **original** notarized Statement of Educational Purpose provided below.

#### STATEMENT OF EDUCATIONAL PURPOSE

I certify that I (printed name) \_\_\_\_\_ am the individual signing this Statement of Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Bluefield University for 2021-2022.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

#### NOTARY'S CERTIFICATE OF ACKNOWLEDGMENT

State of \_\_\_\_\_ city/county of \_\_\_\_\_ on \_\_\_\_\_, Date

before me, \_\_\_\_\_ personally appeared, Notary's Name  
\_\_\_\_\_, and provided to me on basis of satisfactory Printed Name of Signer  
evidence of identification \_\_\_\_\_ to be the above- Type of government-issued photo ID provided  
named person who signed the foregoing instrument.

#### WITNESS my hand and official seal

\_\_\_\_\_  
Notary's Signature  
My commission expires on \_\_\_\_\_ Date

Seal
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