## **ACCESSING ONLINE PAY STUBS**

- 1) Log into MyBC
- 2) Click Intranet Tab

myBeen								
Home	Admissions	e-Learning	Student Life	Intranet	Support	Retention		
You are here: <u>Home &gt; Home</u>								
МуВС		MyBC						
Home	*							
Upcoming Events		Notifications	1					
My Account Information								
🗟 Сору С	ourses	There	are no available bl	log posts				
▲ Early A	lert Messages	- mere		log posts				

## 3) Click Human Resources Icon



4) Click My Employee Information (on the left hand side)



## 5) Click Review your pay statements





## 6) Click on the *Pay Date* to view your Pay Stub



Home	Admissions	e-Learning	Stude	nt Life	Intranet	Support		
You are her	e: <u>Intranet</u> > <u>Human R</u>	esources > My Emplo	o <mark>yee Informa</mark>	tion				
Human Resources		My Employee Information						
Home								
Timecard Entry		Pay Stat	ements	Deductio	n Informatio	on Position		
Timecard	Approval							
My Employee Information		Your Pay Statements Summary						
Videos & Trainings		Show all pay statements for: Select a Year $\checkmark$						
Add a Page		Your most recent statements are shown below. Click a date to v						
🔁 Contex	t Manager	Pay Date	Pay Num	ber Gross	Net	Comment		
It Usage	Statistics	03/30/2018	20	088				
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