

The Office of Campus Safety prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. The full text of this report can be located on our web site at <https://www.bluefield.edu/about-bluefield-college/campus-safety/> . You will also be able to connect to our site via the Bluefield College Homepage at www.bluefield.edu. This report is prepared in cooperation with the local law enforcement agencies surrounding our main campus and The Office of Student Development. Each entity provides updated information on their educational efforts and programs to comply with the Act.

Each year, notification of and access to this report is given to all enrolled students, faculty, and staff by email which contains the exact URL for the report. Copies of this report may also be obtained at the Office of Campus Safety, the Office of Student Development, and the Office of Human Resources. A link to the URL containing this report will be shown on all employment applications and all prospective employees may obtain a copy at the Office of Human Resources.

RAM Alert:

RAMALERT

What is RamAlert?

Bluefield College's RamAlert is a wireless emergency notification system created in an effort to enhance communication to students, parents, faculty and staff during times of crisis on campus. Through RamAlert, trained and authorized Bluefield College administrators are able to warn the campus community of an impending emergency and provide timely information to minimize disruption and potentially prevent harm or protect lives. In the case of an emergency, RamAlert subscribers will receive a text and/or e-mail message with details of the crisis and any necessary action plan. All Bluefield College faculty, staff, and students are automatically placed into the system to receive the alerts and must opt out to be removed from the system. Messages, sent through a secure web portal, can be received via cell phone (text) or e-mail.

SUBSCRIBE NOW

CURRENT ANNOUNCEMENT



How do I subscribe?

To subscribe to RamAlert, visit MyBC (bluefield.edu/mybc), the intranet portal for Bluefield College students, faculty, staff and alumni. You must log in to MyBC with your username (Jenzabar ID) and password. Once in, follow the path below to find the RamAlert registration page:

Students

- Click the "Student Life" tab at the top of the main page for MyBC.
- Next, under the "Student Life" header in the left column panel, find and click the "RamAlert" link.
- Finally, use the sign-up form on this page to register for a RamAlert account.

Faculty and Staff

- Click the “Intranet” tab at the top of the main page for MyBC.
- Next, under the “Intranet” header in the left column panel, find and click the “Employee Tools” link.
- Under the “Employee Tools” header in the left column panel, find and click the “RamAlert” link.
- Finally, use the sign-up form on this page to register for a RamAlert account.

During the registration process, you will need to provide your name, a username, a password, a mobile phone number, and an e-mail address. And, while RamAlert is designed for members of the campus community, accounts for parents of students or spouses of employees may be created simply by using your MyBC username and password and registering a different mobile phone number and separate e-mail address.

***Please note that you should be automatically enrolled if you are a member of our faculty, a staff member, or a current student.**

When can students, faculty and staff sign up?

Now. The RamAlert system is in place, and members of the BC family may subscribe through MyBC at any time.

Can my parents sign up for RamAlert?

Yes, but you must sign them up by using your MyBC username and password. While parents of students and spouses of employees are not allowed to sign up directly for RamAlert, because they do not have a MyBC username and password, students and employees are permitted to enter additional e-mail or mobile phone numbers for their parents and spouses. There is not a sign-up form available that can be accessed by the public (i.e. parents).

What kind of messages will I receive?

Via text message or e-mail (depending on your preference), subscribers will receive electronic notices regarding emergencies or crises on campus. The notices may include warnings, details of the crisis, emergency protective measures, and any other necessary action plans, along with post-incident information. Users will also receive important messages about class delays and/or cancellations, particularly during times of inclement weather.

What constitutes an emergency or crisis?

Emergencies may include, but are not limited to, an accident or serious injury to a student or employee, a facility emergency such as a fire or flood, loss of utilities, a public health issue, severe weather, a bomb threat, an intruder, a hazardous waste spill, evacuation, confinement, or a civil disturbance. And, while class delays and/or cancellations may not constitute an emergency, RamAlert is also used to notify students, faculty and staff about such occurrences.

Will I get the alert messages even if I don't want them?

The system is an opt-out system, which means individuals may choose to stop receiving alerts.

Will RamAlert replace BC's other forms of communication during times of crisis?

No. RamAlert is simply an additional method of crisis communication. While certainly offered as a method to enhance communication during times of emergency, it is not intended to replace, nor be the sole approach to crisis communication. Considering text messaging is dependent on the availability of a wireless signal, we encourage students, faculty and staff to also depend on e-mail and other BC forms of crisis communication.

Are all offices associated with Bluefield College using the RamAlert system?

The RamAlert system is designed for the BC family on the main campus in Bluefield, Virginia, and not for regional offices located in Roanoke and Richmond, Virginia.

Will I automatically be deleted from RamAlert when I leave or graduate from BC?

Our IT department frequently updates our list of faculty, staff, and students to keep things current.

How do I find out more information about RamAlert?

If all of your questions have not been answered or you need more information about RamAlert, feel free to contact the BC Office of Public Relations at bcnews@bluefield.edu.

How to report a criminal offense:

Contact Campus Safety at 304-887-1795 (non-emergencies), 911 (emergencies). Any suspicious activity or person seen in the parking lots or loitering around vehicles, inside buildings or around the Residential Halls should be reported to Campus Safety or the Bluefield Police Department. In addition, you may report a crime to the following persons:

Crisis Management Team/Campus Security Authorities

Name	Title	Office	Home	Cell
Dr. David Olive	President	276-326-4466	276-322-2465	276-245-5222
Ruth Blankenship	VP for Finance/Administration	276-326-4556	276-988-0132	276-245-5452
Dr. Marshall Flowers	VP Academic Affairs	276-326-4355		304-888-9058
Mr. Michael White	VP Enrollment/Student Development	276-326-4217		612-987-3015
Dr. Kelly Walls	Safety/Security Consultant	276-326-4232		276-970-1651
Mr. Gary A. Ruth	Director of Campus Safety	304-887-1795		Same
Dr. Joe Saunders	Chemical Hygiene Officer	276-326-4221	304-384-3048	304-887-9594
Brandon Dunford	Director of Maintenance			276-245-0507
Matt Hamilton	Director of Traditional Admissions	276-326-4602		
Maria Zalduondo	Director of Global Education	276-326-4271		225-803-1435
Tonia Walker	Athletic Director	276-326-4316		
Paul "Chip" D. Lambert	Chief Information Officer	276-326-4219		
Jess Smith	Dir. of Residence Life	276-326-4473		937-430-4795
Mrs. Rebecca McCoy-Reese	Title IX Coordinator	276-326-4213		304-952-5393
Dr. Henry Clary	Campus Pastor	276-326-4471		276-433-0500
Mr. Josh Cline	Director of Alumni Relations	276-326-4208		304-960-9195

If you are the victim of a crime and do not want to pursue action within the college or the criminal justice system, you may still want to consider making a confidential report. With your permission, the Director of Campus Safety or his designee can file a report on the details of the incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With such information, the College can keep an accurate record of the number of incidents involving students, determine where there is a pattern of crime with regard to a particular location, method, or assailant, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crimes statistics for the institution.

Security and Access:

During business hours, the College (excluding certain housing facilities) will be open to students, parents, employees, contractors, guests, and invitees. During non-business hours access to all College facilities is by key, if issued, keycards, or by admittance via the Department of Campus Safety or Residence Life staff. In the case of periods of extended closing, the College will admit only those with prior approval to all facilities.

Residence halls are secured 24 hours a day. Some facilities may have individual hours, which may vary at different times of the year. Examples are the Dome Gymnasium and the Library. In these cases, the facilities will be secured according to schedules developed by the department responsible for the facility.

Campus Safety:

Bluefield College employs Campus Safety Officers who do not have arrest authority. Minor offenses involving College rules and regulation violations by Bluefield College students will be referred to Student Development. Bluefield College Campus Safety has the authority to ask persons for identification and to determine whether individuals have lawful business at Bluefield College. Bluefield College Safety Officers have the authority to issue parking tickets, which are billed to financial accounts of students, faculty, and staff. Criminal incidents are referred to the local police who have jurisdiction on the campus.

Major offenses such as Sexual Assault (within Title IX Guidelines), murder, aggravated assault, robbery, and auto theft are reported to the local police and joint investigative efforts with Campus Safety and the police are deployed to solve these serious felony crimes. The prosecution of all criminal offenses, both felony and misdemeanor, are conducted at the jurisdictional Court.

Through coordination with local law enforcement agencies, any criminal activity engaged in by students at off-campus locations of student organizations, is monitored and recorded. This information is provided to the Assistant Vice President of Student Development for any action or follow-up that may be required.

Bluefield College Campus Safety maintains a close working relationship with the Bluefield Virginia Police Department, the Bluefield West Virginia Police Department, the Tazewell County Sheriff's Department, and the Virginia State Police. Campus Safety and these departments communicate regularly on an informal basis.

Bluefield College also has a "memorandum of understanding" (MOU) between the College and all law enforcement authorities within Tazewell County, Virginia, as well as the Commonwealth Attorney for Tazewell County, the Bluefield, West Virginia Police Department, and local hospitals for the investigation of sexual assault incidents.

Crimes should be reported to Campus Safety to ensure inclusion in the annual crime statistics and to aid in providing timely warning notices to the community, when appropriate.

Counselors and Confidential Crime Reporting:

As a result of the negotiated rulemaking process which followed the signing into law, the 1998 amendments to 20 U.S.C. Section 1092 (f), clarification was given to those considered to be campus security authorities. Campus "Pastoral Counselors" and Campus "Professional Counselors", when acting as such, are not considered to be a campus security authority and are not required to report crimes for inclusion into the annual disclosure of crime statistics. As a matter of policy, they are encouraged, if and when they deem it appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary basis for inclusion into the annual crime statistics.

The rulemaking committee defines counselors as:

Pastoral Counselor

An employee of an institution who is associated with a religious order or denomination, recognized by that religious order or denomination as someone who provides confidential counseling and who is functioning within the scope of that recognition as a pastoral counselor.

Committed to our faith

Bluefield College is that town on the hill shining a light for others. We are committed to providing a strong Christian environment, where students engage with faculty and staff who genuinely care for their well-being.

Our faculty and staff strive to create and maintain an environment that reflects our life in Christ. We encourage students to use their unique, God-given gifts and abilities. We seek to foster growth in the areas of spiritual and emotional maturity, interpersonal relationships, and social awareness, coupled with nurturing a vibrant intellectual life.

Counseling Services

Professional counseling services are provided free to all traditional undergraduate students enrolled full-time at Bluefield College through BC Counseling & Wellness Center as part of the Division of Student Development. Licensed Professional Counselors and supervised graduate student interns provide supportive individual and group counseling designed to assist students in their ability to be more effective and successful in their academic and personal lives.

Counseling offices are located in the Offices of Student Development. Appointments can be arranged by calling 276-326-4207 or by visiting the Office of Student Development from 8:30 am-5:00 pm, Monday through Friday. Students will provide a name, phone number, and email

address for further contact and follow-up. They will receive a confirmation email or text of the appointment once the process is completed. The first appointment will be scheduled as an intake session to assess the nature and severity of student concerns. Emailing is not for emergency or crisis situations. For emergencies students should contact their on-call Resident Advisor at 276-873-0075.

Faculty and staff may recommend students for individual or group counseling through BC Thrive or by email (counseling@bluefield.edu). Counselors will contact those referred in a timely manner. Self-referrals from students and referrals from parents are welcome and can be accomplished through email, phone contact, or personal contact with the counseling staff. Confidentiality is maintained concerning any student information unless a student's life or the life of someone else is at risk.

Title IX

Bluefield College Title IX Policy can be found at the following Bluefield College website link:

Title IX Policy

Security Awareness Programs for Students and Employees:

Crime Prevention Programs on personal safety and Spatial Awareness are sponsored by various campus organizations throughout the year, and are open to students, faculty, and staff. Campus Safety facilitates programs for student, parents, faculty, and new employee orientations, student organizations, community organizations, in addition to programs for Resident Advisers and residents providing a variety of educational strategies and tips on how to protect themselves from sexual assault, theft and other crimes. Title IX training for all students, faculty and staff has been ongoing since Fall, 2015.

Criminal Activity Off-Campus:

Through coordination with local law enforcement agencies, any criminal activity engaged in by students at off-campus locations of student organizations, is monitored and recorded. This information is provided to the Assistant Vice President of Student Development for any action or follow-up that may be required.

See Student Handbook on page 23.

Possession, Use, and Sale of Alcoholic Beverages:

It is a violation of the college's expectations for a student to drink, possess, or be impaired by drinking alcoholic beverages...

See Student Handbook on page 43.

Possession, use and sale of illegal drugs and enforcement of federal and state drug laws:

It is a violation of the college's expectations for a student to possess, use, or be under the influence of illegal drugs...Federal drug laws.

See Student Handbook on page 44.

Drug and Alcohol Abuse Education Programs (Training and Counseling Resources):

The college makes continuous efforts to keep students, faculty, and staff aware of the on-campus and off-campus programs which provide information and professional services on matters related to the abuse of alcohol and drugs. Students are encouraged to contact the Office of Student Development for information and appropriate referral. See Student Handbook on page 50.

Sex Offender Registration:

In accordance to the "Campus Sex Crimes Prevention Act" of 2000, which amends the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act, the Jeanne Clery Act and the Family Educational Rights and Privacy Act of 1974, the Bluefield College Campus Safety Department is providing a link to the Virginia State Police Sex Offender Registry. This act requires institutions of higher education to issue a statement advising the campus community where law enforcement information provided by a State concerning registered sex offenders may be obtained. It also requires sex offenders already required to register in a State to provide notice of each institution of higher education in that State at which the person is employed, carries a vocation, or is a student. In the Commonwealth of Virginia, convicted sex offenders must register with the Sex Offender and Crimes Against Minors Registry maintained by the Department of State Police.;

Searchable sex offender database: <http://sex-offender.vsp.virginia.gov/sor/>

Crisis: Evacuation and Relocation (From Crisis Management Plan- Revised 2015)

Recommended Actions:

Please note: Evacuation is appropriate when conditions require students, faculty and/or staff to evacuate their offices, classrooms, campus residence space, or other facilities on campus. Evacuation differs from a campus closure, which occurs because of a specific event that makes normal campus operations impossible or unsafe (e.g., weather closing). An evacuation occurs when it is essential to clear a building, multiple buildings, or the entire campus as quickly as possible. Evacuation may be for a short period of time or for an extended period of time, until conditions allow for return to the specific facilities or to campus. The type of emergency will dictate the response by first responders and College officials. A single type of evacuation is not appropriate for all emergencies and as a result, deviation from the established procedure may be

necessary for the overall safety and wellbeing of the campus community. Any deviation or modification to evacuation procedures during an emergency will rest with the Director of Campus Safety in consultation with the Crisis Management Team.

1. In any case of an emergency that might prove injurious to building occupants, occupants should evacuate the building immediately and call 9-911. If possible, evacuees should wear sturdy shoes and clothing (long pants, coats, hats, gloves, etc.). Occupants also should contact the Assistant Vice President of Student Development, the Director of Campus Safety, the Director of Maintenance, or the President's Office to explain the nature of the situation. If a residence hall is affected by the emergency, occupants also should contact the RA or RHD of that building.
2. If the specific emergency requiring evacuation is in a residence hall, evacuation routes are posted and should be followed.
3. If the specific emergency requiring evacuation is in a building other than a residence hall or if the occupant of a residence hall is not familiar with or able to locate the posted evacuation map, occupants should leave the building through the closest available exit and gather in the front (south) parking lot at the main entrance to campus.
4. In the case of building evacuation, elevators should not be used.
5. Evacuees should maintain an awareness of persons with disabilities involved in an evacuation, account for them as soon as possible, and provide assistance as requested or required by these individuals.
6. Evacuees should not return to an evacuated building unless told to do so by an authorized public safety or fire department official or by a member of the Crisis Management Team.
7. The President and the Director of Public Relations will convene the Crisis Management Team, who will then, using the advice of local emergency authorities, determine how much of campus should be evacuated and will assess for how long the evacuation might be necessary.
8. Throughout the evacuation, relocation, and upon returning to campus, the President will determine which members/spokespersons of the Crisis Management Team should inform appropriate constituents and/or address inquiries from respective constituents (e.g., the President may inform trustees and donors, the Vice President for Academic Affairs may inform the faculty, the Director of Public Relations may inform media, public and staff, the Assistant Vice President of Student Development may inform current students and parents, the Director of Alumni Relations may inform alumni, and the Director of Admissions may inform prospective students).
9. The Director of Campus Safety should serve as the liaison between local emergency authorities and other members of the Crisis Management Team in the case of building or campus evacuation and relocation. If Lansdell Hall is not affected by the evacuation emergency, the Board Room on the third floor of Lansdell Hall will serve as the Emergency Operations Center (EOC) for the situation. If Lansdell Hall is not available, another campus building will be designated as the EOC; other reasonable choices to serve as EOCs include Shott Hall, the Dome, or the Advancement House. If the entire campus is evacuated, the Director of Campus Safety will work with local emergency authorities to establish an off-campus EOC.
10. The Director of Maintenance should turn off electricity, gas, and water supplies to affected buildings or at main campus switches and valves and secure the buildings being evacuated

- by closing and locking all windows and doors, unless the emergency prevents such or emergency services workers direct otherwise.
11. If evacuation applies to two buildings or less and is anticipated to last for three hours or less, the Assistant Vice President of Student Development will direct those evacuating their building(s) to relocate to temporary quarters elsewhere on campus—typically to Shott Hall and/or the Dome, depending on the number of evacuees and whether either or both of these two buildings are being evacuated.
 12. If evacuation applies to more than two buildings or is expected to last for more than three hours, the Assistant Vice President of Student Development will coordinate efforts to transport evacuees to be relocated in off-campus facilities. In this case, students, faculty, and staff who have access to local facilities (their own homes, homes of friends, etc.) should go to those facilities unless directed otherwise. The Assistant Vice President of Student Development and the Director of Public Relations should advise students and others who are evacuating to let college officials know where they are going and to notify their parents and/or other family members about their travel plans. College employees should assist students in evacuation procedures and then leave the facility or campus themselves.
 13. The Assistant Vice President of Student Development and the Director of Public Relations should also recommend to students and other evacuees to take with them, if time permits, the following disaster supplies: 1) a battery-powered radio and batteries, 2) a first aid kit, 3) a flashlight and batteries, 4) food and water, and 5) extra clothing.
 14. Students and employees should remain away from the evacuation area or campus, listening to local media broadcasts and monitoring College email and the RAM Alert system, for updated information about the emergency and additional advice for the evacuation process, until local authorities indicate it is okay to return.
 15. In the event of a power or other utility outage, an injury, death or other crisis, please refer to the appropriate section within this Crisis Management Plan for specific responses to those emergencies. See the Table of Contents for a list of potential crises.
 16. The Assistant Vice President of Student Development should coordinate any needed follow-up measures when acute aspects of the situation have ended, such as the relocation of students and/or support or counseling for students, friends, roommates, etc.
 17. The Assistant Vice President of Student Development and the Director of Campus Safety should file all related documentation and reports with appropriate college offices.

Missing Student Notification (From Crisis Management Plan- Revised September 2017)

Crisis: A Missing Student*

Recommended Actions (for both on-campus resident students and students who reside off-campus.) The following protocol will be followed regardless of the 24-hour rule:

1. The Assistant Vice President of Student Development and Director of Campus Safety should contact family, friends, resident advisors, and roommates to gather any details on the whereabouts of the student and/or to confirm an actual crisis.
2. The Director of Campus Safety will contact the Police Department of Bluefield, VA, who can check hospital admissions and municipal records for possible police and

emergency information that might relate to the missing student.

3. The Assistant Vice President of Student Development and the Vice President for Academic Affairs should conduct an investigation with the student's class list and respective professors to determine when the person was last seen in class and to provide any other relevant information.
4. Notify the President and Director of Public Relations. The President will determine whether to convene the Crisis Management Team.
5. The President or the Assistant Vice President of Student Development will notify the student's contact person or persons if the student is not satisfactorily located within a reasonable amount of time -- preferably no later than 24 hours after the first report of disappearance.
6. The and Assistant Vice President of Student Development the Director of Campus Safety should ensure that a missing persons report is filed with the proper authorities if the student has not been located within 24 hours. If there are suspicious or unusual circumstances involved in the disappearance, this notification needs to be done as soon as possible.
7. The Assistant Vice President of Student Development should develop a network to offer appropriate support to the student's family and to students. The Assistant Vice President of Student Development should inform the student's roommate(s) and close friends.
8. Members/spokespersons of the Crisis Management Team should inform all appropriate constituents and/or address all inquiries from respective constituents (i.e. President informs trustees and donors, Vice President for Academic Affairs informs the faculty, Director of Public Relations informs media, public and staff, Assistant Vice President of Student Development informs current students and parents, Director of Alumni Relations informs alumni, and the Director of Admissions informs prospective students).
9. The Director of Public Relations should address all media inquiries and coordinate the dissemination of all press releases and other public reports.
10. The Director of Campus Safety should continue to follow-up with the Police Department of Bluefield, VA on the progress of any investigations and communicate the details of findings to the Crisis Management Team and to the college community.
11. Documentation and reports should be filed with appropriate college offices by the Assistant Vice President of Student Development and the Director of Campus Safety.
12. Should the student be found; members/spokespersons of the Crisis Management Team should inform all appropriate constituents.

* See also "Emergency Response Procedures for Study Abroad" Crisis Management Plan Appendix A

Crisis: Sexual Assault (From Crisis Management Plan- Revised September 2017) *

Recommended Actions (student, employee, or visitor as victim):

1. The appropriate secondary agent and the Director of Campus Safety should talk to the initial informant to obtain necessary information and facts about the alleged crime. Determine the identity and whereabouts of the victim(s) and alleged perpetrator(s).
2. The appropriate secondary agent and the Director of Campus Safety should provide immediate in-person support for the victim, and encourage the victim to see a sexual assault counselor. Advise the victim of the need for medical attention and the procedure to follow to preserve evidence.
3. The appropriate secondary agent should arrange for the victim to be transported to a local hospital emergency room and ensure that proper medical attention is received.
4. Notify the President and Director of Public Relations. The President will determine whether to convene the Crisis Management Team.
5. The appropriate secondary agent and the Director of Campus Safety should encourage the victim to report the offense to local law enforcement. Reporting needs to be as soon as possible after the assault. If the victim is willing to report the alleged misconduct, then the Director of Campus Safety should notify the jurisdictional law enforcement authority.
6. The appropriate secondary agent and the Director of Campus Safety should continue the initial investigation, including interviewing witnesses, gathering facts, and identifying the persons involved. If a suspect is identified as a student or employee and accusations are substantiated, disciplinary action will be considered in accordance to established campus policy. The victim should be kept aware of the proceedings.
7. The Director of Campus Safety should continue to work with the jurisdictional law enforcement authority, to conduct investigations and provide any helpful details obtained from on-campus investigations.
8. The Director of Public Relations should prepare a statement, if needed, and address media inquiries.
9. Only if knowledge of the alleged crime is widespread, members/spokespersons of the Crisis Management Team should inform all appropriate constituents and/or address all inquiries from respective constituents (i.e. President informs trustees and donors, Vice President for Academic Affairs informs the faculty, Vice President for Finance & Administration informs the staff, Director of Public Relations informs media and public, Assistant Vice President of Student Development informs current students and parents, Director of Alumni Relations informs alumni, and the Director of Admissions informs prospective students). The statement from the Office of Public Relations should be used to address inquiries or to offer information to constituents.
10. The appropriate secondary agent should coordinate efforts with other Crisis Management Team members to arrange for any special changes or needs for the

victim concerning his or her return to campus: change in residence status, providing escort services, or change in class scheduling.

11. Documentation and reports should be filed with appropriate college offices by the appropriate secondary agent and the Director of Campus Safety.

* See also “Bluefield College Programs to prevent Domestic Violence, Dating Violence, Sexual Assault, and Stalking.” Crisis Management Plan Appendix E

Fire Safety Systems – All On-Campus Student Housing Facilities except Cottages utilize sprinkler systems. Cottages have smoke detectors.

Fire drills (January 2019 – December, 2019):

Alumni Hall – 4
Cruise Hall – 4
East River Hall – 4
Rish Hall – 4
Cottage #4 – 4
Bluestone Commons – 4

RESIDENCE LIFE

Personalizing Rooms Bluefield College extends the privilege of personalizing individual rooms which enhance an enjoyable living environment consistent with the philosophy of the College community.

Candles, Incense, and Open Flames – Open flames and the use of candles and lighted incense are prohibited in residence halls. In addition, you may not use candles or incense burners as decorations in your room.

Carpets – Students may use carpets and rugs in their residence hall room. Carpets and rugs should be placed on the floor without glue or tacks, and they must be removed prior to room check-out. Alumni Hall has wall-to-wall carpet installed in the rooms.

Ceilings – No items are to be attached or fastened to the ceiling of residence hall rooms. A fine will be assessed for items that are hung from the ceiling and there will be a charge for damage done to the ceiling. In addition, students may not install ceiling fans in their residence hall room.

Cleaning – Students are expected to keep their rooms clean. Trash cans should be emptied, rooms swept, and bathrooms cleaned on a regular basis. You are expected to maintain a level of cleanliness that does not pose a threat of fire safety or sanitation concern. In addition, food is to be stored in sealed containers to avoid attracting animals and insects.

Christmas Lights – Christmas lights are permitted in the Residence Halls; however, no more than two strands of Christmas lights can be plugged into each other or the same outlet. Christmas lights may be plugged into surge protectors or power strips but should not be plugged into extension cords.

Contact Paper – Students are asked not to install contact paper, decals, or stickers to their room door, walls, mirrors, ceiling, windows, and/or furniture.

Decorations – Items not in keeping with the character of the College are not to be displayed in student rooms or on College property. This includes wall coverings involving nudity or which are otherwise morally objectionable or socially offensive, stolen property, containers for alcoholic beverages, and other alcohol- or drug-related paraphernalia (signs, posters) including advertisements.

Dart Boards – Students may not install or use dart boards in the residence halls.

Doors – Access to the residence halls is controlled by ID cards for the security of the students. Residence hall doors should be kept locked twenty-four (24) hours a day. Propping outside doors poses a serious threat to the safety and security of our students. All students are expected to assist in the maintenance of a secure environment by closing doors when these situations are observed.

Drapery Rods – Students may not install drapery rods or make any other permanent modifications to the walls.

Fire Safety Codes – All personal furnishings brought into a room must comply with fire safety codes. Students may be asked to replace or remove dangerous objects if potential fire hazards exist. In addition, students are not to tamper with electrical wiring, switches, outlets, or fixtures, or to cover their room numbers.

Electrical Appliances – The following appliances are prohibited in the residence halls. Please note that this list is not exhaustive. Therefore, the College reserves the right to amend the list as deemed appropriate and prohibit the possession and use of any item that may present a fire or safety hazard: · Ceiling Fans · Space heaters with open coils · Convection Ovens · Toasters · George Foreman-type grills · Toaster Ovens · Halogen lamps · Window Air Conditioning Units (without advanced approval from the Office of Residence Life) · Hot Plates

In addition, cooking in the residence halls is prohibited, except for microwave use and students residing in the East River Hall or Bluestone Commons Apartments.

Firearms, Fireworks, and Weapons – The possession of firearms, fireworks, and other weapons are prohibited on campus, College-controlled properties, or at College-sponsored events. This includes, but is not limited to, conventional firearms and ammunition, air or spring-powered weapons, stun guns, combustible materials, dangerous chemicals (with no legitimate academic or common household purpose), hunting bows and arrows, knives with blades longer than 4 inches, martial arts weapons, clubs or knuckles designed or converted for

the purposes of causing injury, etc. Students found in possession of any of the above will be subject to disciplinary action which may include expulsion.

Furniture – Furniture provided for student rooms is to remain in the room at all times and is not to be taken apart or altered in any way.

Hallways – In accordance with fire codes, all residence hall hallways, stairwells, doorways, and exits are to be completely free of personal items, at all times, including trash and trash bags and door mats.

Lofts – Students may build loft systems in their room, but room furniture is not to be removed or taken apart in any way. In addition, a loft system must be self-supporting and may not rest upon any other piece of furniture, heating unit, or wall for means of support. The College does not assume responsibility for any personal and/or property damage resulting from the use of a loft system.

Mattresses/Waterbeds – Students are expected to keep mattresses on bed frames. Mattresses may not be stored on the floor. Waterbeds and any other excessively heavy items are not permitted in student rooms.

Painting – Room painting is handled by the Office of Physical Plant Operations and is painted and updated according to a maintenance schedule.

Repairs – It is the responsibility of the student to report any repairs needing to be made in his/her room. Students can report repair needs by filling out a work order form on the College website or by contacting their RD or RA. A student may be fined for damage caused by not reporting repair need. Students are not permitted to perform repair work in any College facility, including residence hall rooms.

Screens – Students may not remove a window screen for any reason. Please report damaged, or missing screens immediately.

Solicitation – Commercial businesses, individual students, and non-College sponsored organizations may canvass, solicit, and sell in the residence halls only with the approval of the Associate Vice President of Student Development. Students who observe these activities in the halls, or are approached by such persons, should report these activities to a member of the Student Development staff. All student organizations must receive permission for fund-raising from the Director of Student Engagement.

Stolen Property – Removing or destroying state and local highway signs, commercial signs, and/or Bluefield College signs is illegal. Therefore, displaying such items in one's room or hall is inappropriate and is not allowed.

Theft – Bluefield College does not carry insurance on the personal possessions of residential students. Residents are encouraged to lock valuables in a safe place or leave them at home. The College will assume no responsibility for lost, damaged, or destroyed property. You are

encouraged to report all losses or thefts, regardless of size, to the RD or RA in your building. While the College takes reasonable measures to prevent theft, individual students must take the responsibility to keep room and bathroom doors locked.

Unauthorized Entry – Copying keys, unauthorized possession of or use of keys, breaking and entering, and unauthorized entry to any college facility or room is prohibited.

Walls – Students are asked to use 3M © only when hanging decorations on their walls. Nails, screws, tape, or other adhesives which cause damage or leave sticky residue on the surface may not be used

Fire Equipment – Fire alarms and fire extinguishers are placed throughout the college buildings for the security of the community. The college will discipline any student who makes unauthorized use of or interferes in any way with the efficient functioning of this equipment, the result of which could jeopardize the safety and lives of other students. The student may also be referred to local law enforcement agencies. Cases of arson or burning personal property are felonies and will be referred to local law enforcement agencies as well as to the appropriate college authority.

Fire Evacuation and Drills – When a fire alarm sounds, all persons must immediately exit the building. Each residence hall will hold fire drills on a periodic basis. Evacuation routes are posted in all. Please take the initiative to familiarize yourself with the evacuation plan posted in your room. Failure to respond to an evacuation alarm or interfering in any way with emergency operating procedures is prohibited. Occupant awareness and training will be conducted throughout the year.

Reporting a fire – Students or employees who suspect a fire is occurring should immediately contact 911, and follow the evacuation plan previously mentioned in this report.

Fire Log – Fire logs are placed in all buildings.

Disciplinary Process

The disciplinary process at Bluefield College is designed to hold students accountable in a manner that is respectful, developmental, and redemptive. Therefore, all alleged violations of community standards are reviewed

through “discipline meetings” with students, and not through efforts intended in any way to mimic court legal proceedings. Decisions made regarding an alleged violation are ultimately based upon what the College considers to be a “reasonable belief” of what occurred, and not upon “rules of evidence” similar to that of a court legal system.

The disciplinary process at Bluefield College consists of three components: 1) investigation; 2) hearing, if necessary; and 3) the imposing of any applicable sanctions, if found responsible for an offense. At times, the investigation and hearing can occur simultaneously. The Title IX

Coordinator reviews all initial complaints that may constitute a possible Title IX violation and, if determined that misconduct may have occurred, forwards the case for investigation. The Director of Residence Life & Director of Campus Safety, under the supervision of the Associate Vice President of Student Development, conduct all investigations. The Director of Residence Life will conduct hearings for all alleged violations that would not typically result in suspension from the College. Accusations that could result in suspension are heard by the Student Conduct Committee, a representative body composed of faculty, staff, and students.

Students going through the discipline process are permitted to have an advisor of their choosing. The person may accompany the student at any stage of the student conduct process, including their hearing, but may not actively participate in the investigation or hearing (posing questions, speaking on behalf of accused, etc.). The hearing officer or body reserves the right to dismiss the advisor from the process at any time and reschedule the meeting, if necessary.

The Associate Vice President of Student Development serves as the chief student conduct officer for the College, working with the Director of Residence Life, Director of Campus Safety, Title IX Coordinator, and all hearing and appellate officers and bodies to resolve all disciplinary matters.

Attendance at Hearings Any accused person may choose not to attend her/his hearing. If the accused does not attend, the hearing will be held in her/his absence. Failure to appear will not be construed as an admission of responsibility for the violation. Rather, a decision will be made based on the available information. Discipline proceedings will occur even if a student has withdrawn from the institution. If the student is found responsible for a violation, sanctions will still be assessed. A hold will be placed on the student's account and sanctions must be completed before the student can be eligible for reenrollment or receive academic transcripts.

Standard of Proof Student conduct hearings at institutions of higher education do not follow the same processes as a criminal or civil court. While criminal courts must prove responsibility beyond a reasonable doubt, universities typically use a simple preponderance of the available evidence. Students will be held responsible for a violation if the hearing officer or hearing body, based on their professional judgment, believes that it is more likely than not that a violation has occurred.

Imposing of Sanctions The purpose of sanctions is to help students understand their actions in the context of the College and Christian community and to encourage appropriate behavior in the future. Disciplinary personnel are encouraged to decide sanctions that are commensurate with the misconduct and are, when appropriate, developmental and redemptive in nature. Some sanctions may need to be more punitive due to the seriousness of the offense. As a Christian higher education institution, the practices of repentance and forgiveness are essential and necessary to living out our values, particularly as a grace-based community. The student conduct system, by design, recognizes the importance of these values in the reconciliation process. Therefore, two students can experience different resolutions for similar violations, by virtue of their attitude and response throughout the disciplinary process, as determined by the wisdom and professional judgment of the adjudicating person or committee. The following sanctions, or combination of sanctions, may be imposed upon any student found to have violated the Code of Conduct (not

listed in prescribed order):

Warning: verbal or written warning to the student that s/he has violated the Code of Conduct.

Loss of privileges: denial of specific privileges (including leadership positions) for a designated period of time. Fines: financial penalty imposed. In most but not all cases, specific fine amounts are published. Fines that are not published are assessed at the discretion of the hearing officer/body. Restitution: compensation for damages, loss and/or injuries. This may take the form of appropriate service and/or monetary or material replacement. Community Service: an assignment of appropriate community service that is both beneficial to the community and likely to assist the individual in understanding the harm caused by his or her misconduct.

Parent/Guardian Notification: notification of parents or guardians in certain cases of alcohol or drug policy violations, abuse or injury to self. Discretionary Sanctions: participation in classes or assignments designed to address decision-making and consequences of behavioral choices within a Christian educational community; mandatory drug or alcohol assessments, or other related discretionary assignments. Disciplinary Probation: designated for a specific period of time and includes the probability of suspension or expulsion if the student is found to be in violation of any college policies during the probationary period. Campus Removal/Non-Suspension: when a student has demonstrated that they cannot, or will not, abide by campus policies, the student can be removed from the campus environment. Such a loss of campus privileges includes being present on campus, on property owned or controlled by the college, and at official college events. Every effort will be made to help ensure the student can complete courses via distance; however, in the event that a student cannot complete a course via distance, the student will be subject to applicable policies for withdrawing from a course and may incur a financial penalty and loss of academic credit. Per the discretion of the Student Conduct Committee and the Office of Academic Affairs, the student may be permitted to continue in online courses after the completion of the semester. Disciplinary Suspension: complete separation of the student from the College for a specified period of time (conditions for readmission may be required), including from all coursework. Provisional suspension: imposed immediately when the seriousness of the offense is such that the members of the community, including the accused student, may be threatened by his/her continued presence (this suspension will be for a stated period of time and followed by a student hearing). Every effort will be made to assist the student in continuing her or his studies as possible during the course of a provisional suspension. Expulsion: permanent separation of the student from the College. Withholding or Revocation of Degree: withholding conferral of a degree typically occurs when a student has not completed all requirements for graduation, including the completion of disciplinary sanctions. Revocation of a degree can occur when misrepresentation or fraud was used to complete requirements for graduation from a course of study.

Disciplinary Probation Students typically may not represent the College in an official capacity while serving on disciplinary probation, including (but not limited to) participation in intercollegiate athletics, music teams and ensembles, student leadership positions, student employment, etc. Students may elect to disclose their probationary status to their immediate supervisor(s) and seek permission to continue in their role. Students who choose to exercise this option agree that their supervisor(s) may contact the Office of Student Development for additional information about the nature of the violation. If approved, the student will be

conditionally eligible to continue in their role, provided they remain in good standing during their probationary period.

Disciplinary Suspension & Expulsion Students who have been removed or suspended from the College are not permitted to access College property, including the main campus and any sites under direct control of the College, or attend official College events and functions, without the expressed, written permission of the Associate Vice President of Student Development. In some cases, exceptions may be granted on a case-by-case basis that allow students to access particular buildings or offices for specific reasons under limited conditions. Accessing the campus or attending official campus events without permission will be considered criminal trespassing and may be subject to additional sanctions and/or criminal prosecution. A hearing officer or body, such as the Student Conduct Committee, will often recommend different conditions that a student must meet in order to be considered for re-admittance to the traditional on-campus program. In such cases, fulfillment of all conditions are necessary but do not automatically guarantee re-admittance. The Student Conduct Committee reserves the right to approve or deny reenrollment, on a case-by-case basis, based on their professional judgment.

Interim Suspension Whenever there is evidence to support the reasonable belief that 1) a student's behavior poses a threat to the health, safety, and welfare of any part of the campus community, 2) a student's behavior poses a threat of disruption or interference with the normal operations of the College, or 3) the student's own physical or emotional safety or wellbeing is at serious risk, the student may be placed on interim suspension until a hearing can be arranged. The Associate Vice President of Student Development will chair an ad-hoc committee to review the available information and determine if a student should be placed on interim suspension. A student placed on this interim suspension will be restricted from all College locations and events unless given specific prior approval by the Associate Vice President of Student Development. An interim suspension does not replace the regular investigation and hearing process. Reasonable accommodations will be made for a student placed on interim suspension to fully participate in the investigation and hearing process, as outlined in this handbook. A student may appeal an interim suspension at any time by submitting a letter outlining the reasons for rescinding an interim suspension, and any supporting information, to the Associate Vice President of Student Development.

Failure to Complete Sanctions Sanctions become a part of the student's record that is maintained in the Office of the Residence Life. Although transcripts of permanent education records are normally issued to students upon request, they may be withheld when there are unpaid financial obligations or other outstanding sanctions. The Associate Vice President of Student Development, or her/his designee, may impose additional sanctions for failure to complete assigned sanctions by the prescribed deadline.

Non-Disciplinary Resolution Students are encouraged to seek help from all appropriate offices, including the Office of Student Development, for behavior that may constitute a violation of the Code of Conduct without fear of reprisal. Students who seek help on their own volition before an incident is discovered will generally be supported through a non-disciplinary process of support and accountability, except when prohibited by federal or state law. Often referred to as "amnesty," nondisciplinary resolution does not mean that a student will avoid any consequences

for their behavior, but the approach taken in cases of non-disciplinary resolution is intended to be more flexible in design, educative, and restorative, rather than strictly punitive in nature.

Sanctions— Appellate Process Students wishing to appeal a disciplinary decision or sanctions from a sanctioning body must do so in writing within two class days of the date of the decision. Students may appeal for one or more of the following reasons:

1. To determine whether all hearing processes were conducted in conformity with prescribed procedures, or that deviations from the prescribed procedures did not significantly alter the outcome of the case, 2. To consider new information, not available at the time of the original hearing, sufficient to alter a decision, or 3. To determine if sanctions assessed were appropriate or disproportionate to the violation. Student conduct cases are not dismissed due to procedural errors. Rather, students may request an appeal if they believe a procedural error substantially altered the outcome of their case.

Appeal requests should be submitted in writing to the Associate Vice President of Student Development, describing the reason for requesting the appeal and outlining any information supporting the request. The Vice President for Enrollment Management & Student Development hears all appeal requests and may choose to either uphold, modify, or overturn a decision by a hearing officer/body.

Student Conduct Records Bluefield College has the right to disclose any information from the educational records without prior written consent to a parent of students who are dependents for federal income tax purposes (proof of dependency is required prior to release of records). In addition, the College may disclose to the parents of a student his or her violation of any federal, state, or local law or any College rule governing the possession or use of alcohol or a controlled substance if the student is under age 21. Bluefield College may disclose information from the educational records of a student to his or her parents in connection with an emergency if knowledge of the information is necessary to protect the health or safety of the student or other individuals. Additionally, Virginia state law requires all colleges and universities within the Commonwealth to record suspensions related to violations of Title IX policies on the student's academic transcript.

CODE OF CONDUCT

Bluefield College exists as a voluntary community for the purposes of preparing students to be servant leaders who will transform the world. Students, by virtue of their membership in this community, agree to uphold all regulations of the College outlined in this handbook. All students represent Bluefield College wherever they are, and are expected to abide by community standards, both on- and off-campus, when school is in session and during breaks, from the moment a student is accepted as a student and remains continuously enrolled at the College.

Community standards are in place for the purpose of moving students toward Christian maturity and creating an environment that is conducive to academic learning and personal growth and development. Although specific examples of misconduct are set out below, students are expected

to refrain from any conduct which is not consistent with the College's Christian tenets and mission.

Abuse of Campus Processes Students whose behaviors, active or passive, impede any campus process (including the disciplinary process, admissions process, etc.) will be subject to disciplinary action. Such behaviors may include: Failure to obey the summons of a College official. Failure to fully disclose all information to a college official (especially during an investigation or the disciplinary process). Falsification, lying, hiding, distorting or misrepresentation of information to any staff or faculty member. Attempts to influence the testimony of another. Attempts to disrupt an individual's participation in the disciplinary process. Forgery, alteration or misuse of campus documents, records or identification.

Alcohol. Students are not permitted to possess, use/consume or distribute alcohol or alcohol paraphernalia in the residence halls, or on College-owned or controlled property and official College events. Students who are under 21 are not permitted to possess or use alcohol at any time (including all semester breaks), whether on- or off-campus.

Breaking the Law. Students who break the law, either on- or off-campus, will be subject to investigation and disciplinary action. The College will cooperate fully with law enforcement agencies in the enforcement of the law. Students charged with a crime while continuously enrolled at Bluefield College must report this information to the Associate Vice President of Student Development and, if a student-athlete, to the Director of Athletics within the first two class days of being charged. Depending on the severity of the offense, students may be placed on an interim suspension pending a formal investigation.

Cohabitation Students are generally not allowed to live with or engage in overnight stays with members of the opposite sex in the same living arrangements (e.g. same house, apartment, hotel room, etc.). Exceptions may include related students living in the home, international students living with a host family, etc.

Failure to comply with directives of a College official Students are expected to comply with directives from any College official acting in accordance with their assigned responsibilities.

Fighting, Violence and Endangerment. Any behavior or conduct which threatens or endangers the health or physical and/or emotional safety of an individually, including one's self, will result in disciplinary action. This includes any threatening or intimidating actions and/or language, whether or not acted upon.

Gambling. All gambling (monetary and/or commodities), on- or off- campus, including online, is prohibited.

Harassment. Harassment or intimidation of a community member or the threat of physical or emotional harm in any communicated form will never be tolerated. Any harassment should be reported to a Resident Advisor, Director of Residence Life, Associate Vice President of Student Development, or Title IX coordinator (see section on sexual harassment).

Hazing. Any form of hazing and initiation is illegal, whether voluntary or involuntary and will result in disciplinary action. The College takes any alleged forms of hazing very seriously. The following are some (but certainly not all) forms of hazing: • All forms of physical activity deemed dangerous or harmful. • The application of foreign substances to the body. • Depriving students of sleep. • Forcing, pressuring, requiring or coercing students to consume alcohol or foreign or unusual amounts of substances. • Nudity or forcing students to dress in a degrading manner. • Psychological hazing: any act which is likely to compromise the dignity of a student; cause shame to a student; cause a student to be the object of ridicule or malicious amusement; or inflict psychological or emotional harm.

Hosting Disruptive Gatherings. No student living on- or off-campus may host any disruptive party, gathering or event which disturbs or impacts the peace of another. This includes, but is not limited to, disturbing the peace of others, excessive noise, violent, offensive, disorderly behavior or quarrelsome conduct. Any host or student who participates in such an activity will be subject to disciplinary action. If alcohol or other intoxicants are involved in such parties, gatherings or events, suspension or expulsion from the College may occur.

Illegal Drugs. Illegal drugs or drug paraphernalia; synthetic forms of drugs, including cannabidiol (CBD) products; prescription drugs for which the student does not have a valid prescription; or any other form of controlled substance at any time while enrolled at Bluefield College (including all semester breaks), both on and off-campus, irrespective of laws that may permit certain drug use in their home states.

Students are not permitted to possess or consume medicinal marijuana, even with a valid prescription or authorization card. Students are not permitted to use cannabidiol (CBD) products, even if legally purchased. Please refer to information on Bluefield College's Substance Abuse Policy & federal compliance with the Drug Free Workplace Act as well as a more thorough explanation of the policy.

Students who provide alcohol or drugs to other students, particularly minor students, may be subject to more severe disciplinary action and possible criminal prosecution.

Inappropriate Computer Usage. The College monitors inappropriate computer and online usage. Activities that are prohibited include viewing pornography, gambling and piracy. Bluefield College does not condone or tolerate the unauthorized copying of licensed computer software and other media, which is considered a theft and a violation of federal law. Anyone who violates this policy may be subject to disciplinary action and could face additional costly civil or criminal liability.

Inappropriate Dating or Sexual Conduct. Bluefield College is committed to an orthodox, traditional view of biblical marriage and sexuality. Dating and relationship practices should be in line with our Christian view of human sexuality. Students should only engage in sexual contact with a person who is their spouse.

Inappropriate, Lewd, Indecent, or Obscene Behavior or Language. Inappropriate, lewd, indecent, or obscene behavior, language, music or dress will not be tolerated. This includes, but is not

limited to, the possession or display of sexually suggestive material, and derogatory, sexist, or racist/xenophobic material in any form on College-owned or leased premises, including computers. Knowing/Presence Contribution Community accountability is of the utmost importance at Bluefield College. Students are always encouraged to speak directly with a person who they know is involved in activities that are in violation of the Code of Conduct. If resolve cannot be reached, they are expected to speak with an appropriate staff or faculty member. Students who do not report known violations may be held responsible for participation in the violation (such as being present in a residence hall room as alcohol is being consumed).

Misrepresentation. Students who misrepresent themselves to be an agent of the College or who misrepresent their organization to be an agent of the College will be subject to disciplinary action.

Non-compliance. Students are required to comply with the request of a College official, law enforcement officer, campus safety official, or a Residence Life staff member acting in accordance with their duties.

Pornography. Possession, display, or distribution of pornographic materials or images is prohibited.

Pranks. Participation in any activity, on- or off-campus, that results in damage, endangerment of an individual's well-being, or a general disregard for College or private property, or involves a violation of College policy, is prohibited.

Recording without permission. Any unauthorized use of electronic or other devices to make an audio or video record of a person without his or her prior knowledge or consent when such a recording is likely to cause injury or distress.

Safety Equipment. The illegal use, possession of, or tampering with safety equipment, such as fire alarms, smoke detectors, fire doors, door locks, latches, etc., on College premises, is prohibited and may result in criminal prosecution and a mandatory fine. Related actions such as the propping of locked doors and permitting unauthorized access to another person is also prohibited.

Sexual Assault Acts of nonconsensual sexual contact, or any attempted acts, are prohibited. For more information, please consult the "Sexual Harassment Policy" under "Additional Policies."

Sexual Harassment. The College is committed to fostering a positive learning, working and living environment. Any type of behavior by staff, faculty or students that constitutes sexual harassment is prohibited. For more information, please consult the "Sexual Harassment Policy" under "Additional Policies."

Skating. Students are not allowed to participate in activities such as skateboarding, roller-skating, or rollerblading anywhere on campus property.

Theft. The taking of property of another without his or her consent is prohibited. This includes the digital or intellectual property of others.

Throwing Objects from Structures. Students are prohibited from unauthorized throwing, propelling, dropping, or otherwise causing objects or substances to fall, from balconies, windows or rooftops.

Tobacco. The possession of or use of tobacco products including, but not limited to, cigarettes, cigars, hookah, chew, snuff or smoking substitutes (such as clove cigarettes, e-cigarettes, or vaping), and smoking paraphernalia are prohibited on campus, on property owned or controlled by the College, and at all official College activities and events. Virginia state law prohibits non-military individuals under the age of 21 from using or possessing tobacco products.

Unauthorized and/or Misuse of College Property. Unauthorized entry into, unauthorized use of, or misuse of college property or property belonging to a member of the College community, regardless of the purpose or intent is prohibited.

Unauthorized Motorized Vehicles. No unauthorized motorized recreational vehicles are permitted anywhere on campus grounds. Such vehicles include, but are not limited to, go-carts, mopeds, mini-bikes, or any motorized vehicle or bike not licensed for use on public streets.

Vandalism. Unauthorized alteration of any public or private property is prohibited.

Weapons. The possession of firearms, fireworks, and other weapons are prohibited on campus, College-controlled properties, or at College-sponsored events. This includes, but is not limited to, conventional firearms and ammunition, air or spring-powered weapons, stun guns, combustible materials, dangerous chemicals (with no legitimate academic or common household purpose), hunting bows and arrows, knives with blades longer than 4 inches, martial arts weapons, clubs or knuckles designed or converted for the purposes of causing injury, etc. Students found in possession of any of the above will be subject to disciplinary action which may include expulsion.

The Crime Stats for Bluefield College Main Campus are listed below:

Criminal Offenses - On campus

For each of the following criminal offenses, enter the number reported to have occurred On Campus.

Criminal offense	Total occurrences On campus		
	2017	2018	2019
a. <u>Murder/Non-negligent manslaughter</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
b. <u>Manslaughter by Negligence</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
c. <u>Rape</u>	<input type="text" value="3"/>	<input type="text" value="1"/>	<input type="text" value="0"/>
d. <u>Fondling</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
e. <u>Incest</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
f. <u>Statutory rape</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
g. <u>Robbery</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
h. <u>Aggravated assault</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
i. <u>Burglary</u>	<input type="text" value="2"/>	<input type="text" value="5"/>	<input type="text" value="5"/>
j. <u>Motor vehicle theft</u> (Do not include theft <i>from</i> a motor vehicle)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
k. <u>Arson</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

Criminal Offenses - On-campus Student Housing Facilities

Of those criminal offenses reported to have occurred On Campus, enter the number that occurred in On-campus Student Housing Facilities.

Criminal offense	Total occurrences in On-Campus Student Housing Facilities		
	2017	2018	2019
a. <u>Murder/Non-negligent manslaughter</u>	0	0	0
b. <u>Manslaughter by Negligence</u>	0	0	0
c. <u>Rape</u>	3	1	0
d. <u>Fondling</u>	0	0	0
e. <u>Incest</u>	0	0	0
f. <u>Statutory rape</u>	0	0	0
g. <u>Robbery</u>	0	0	0
h. <u>Aggravated assault</u>	0	0	0
i. <u>Burglary</u>	2	4	5
j. <u>Motor vehicle theft</u> (Do not include theft <i>from</i> a motor vehicle)	0	0	0
k. <u>Arson</u>	0	0	0

Criminal Offenses - Public Property

For each of the following criminal offenses, enter the number reported to have occurred on Public Property

Criminal offense

Total occurrences on Public Property

	2017	2018	2019
a. <u>Murder/Non-negligent manslaughter</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
b. <u>Manslaughter by Negligence</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
c. <u>Rape</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
d. <u>Fondling</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
e. <u>Incest</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
f. <u>Statutory rape</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
g. <u>Robbery</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
h. <u>Aggravated assault</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
i. <u>Burglary</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
j. <u>Motor vehicle theft</u> (Do not include theft <i>from</i> a motor vehicle)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="1"/>
k. <u>Arson</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

For the criminal offenses listed below, first enter the total number of Hate Crimes that were reported to have occurred On campus. Then break down each total by category of bias (e.g., race, religion).

[illegible]

[illegible][illegible]

0 0 0 0 0 0 0 0 0

0 0 0 0 0 0 0 0 0

0 0 0 0 0 0 0 0 0

0 0 0 0 0 0 0 0 0

0 0 0 0 0 0 0 0 0

0 0 0 0 0 0 0 0 0

0 0 0 0 0 0 0 0 0

0 0 0 0 0 0 0 0 0

Criminal offense	Total	Occurrences of Hate crimes (Category of Bias for crimes)
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Total

Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
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0 0 0 0 0 0 0 0 0

0 0 0 0 0 0 0 0 0

0 0 0 0 0 0 0 0 0

0 0 0 0 0 0 0 0 0

f. Statutory rape

0	0	0	0	0	0	0	0	0
---	---	---	---	---	---	---	---	---

g. Robbery

0	0	0	0	0	0	0	0	0
---	---	---	---	---	---	---	---	---

h. Aggravated assault

0	0	0	0	0	0	0	0	0
---	---	---	---	---	---	---	---	---

i. Burglary

0	0	0	0	0	0	0	0	0
---	---	---	---	---	---	---	---	---

j. Motor vehicle theft

0	0	0	0	0	0	0	0	0
---	---	---	---	---	---	---	---	---

k. Arson

0	0	0	0	0	0	0	0	0
---	---	---	---	---	---	---	---	---

l. Simple assault

0	0	0	0	0	0	0	0	0
---	---	---	---	---	---	---	---	---

m. Larceny-theft

0	0	0	0	0	0	0	0	0
---	---	---	---	---	---	---	---	---

n. Intimidation

0	0	0	0	0	0	0	0	0
---	---	---	---	---	---	---	---	---

o.
Destruction/damage/
vandalism of property

0	0	0	0	0	0	0	0	0
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Caveat:

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

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Hate Crimes - On-campus Student Housing Facilities

For the criminal offenses listed below, first enter the total number of Hate Crimes that were reported to have occurred in On-Campus Student Housing Facilities. Then break down each total by category of bias (e.g., race, religion).

YEAR 2019

[illegible]

e. <u>Incest</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
f. <u>Statutory rape</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
g. <u>Robbery</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
h. <u>Aggravated assault</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
i. <u>Burglary</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
j. <u>Motor vehicle theft</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
k. <u>Arson</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
l. <u>Simple assault</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
m. <u>Larceny-theft</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
n. <u>Intimidation</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
o. <u>Destruction/damage/ vandalism of property</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

Caveat:

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

Hate Crimes - Public Property

For the criminal offenses listed below, first enter the total number of Hate Crimes that were reported to have occurred on Public Property. Then break down each total by category of bias (e.g., race, religion).

YEAR 2019

[illegible]

f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>	0	0	0	0	0	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0
i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u>	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/ vandalism of property</u>	0	0	0	0	0	0	0	0	0

Caveat:

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

VAWA Offenses - On Campus

For each of the following crimes, enter the number reported to have occurred On Campus.

Crime	Total occurrences On Campus		
	2017	2018	2019
a. <u>Domestic violence</u>	<input type="text" value="0"/>	<input type="text" value="1"/>	<input type="text" value="1"/>
b. <u>Dating violence</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="1"/>
c. <u>Stalking</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

Caveat:

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

VAWA Offenses - On-campus Student Housing Facilities

For each of the following crimes, enter the number reported to have occurred in
On-campus Student Housing Facilities.

Crime	Total occurrences in On-campus Student Housing Facilities		
	2017	2018	2019
a. <u>Domestic violence</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="1"/>
b. <u>Dating violence</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="1"/>
c. <u>Stalking</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

Caveat:

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

VAWA Offenses - Public Property

For each of the following crimes, enter the number reported to have occurred on Public Property.

Crime	Total occurrences on Public Property		
	2017	2018	2019
a. <u>Domestic violence</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
b. <u>Dating violence</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
c. <u>Stalking</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

Caveat:

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

Arrests - On campus

Enter the number of Arrests for each of the following crimes that occurred On Campus.

Crime	Number of Arrests		
	2017	2018	2019
a. <u>Weapons: carrying, possessing, etc.</u>	<div>0</div>	<div>0</div>	<div>0</div>
b. <u>Drug abuse violations</u>	<div>1</div>	<div>1</div>	<div>0</div>
c. <u>Liquor law violations</u>	<div>3</div>	<div>2</div>	<div>0</div>

Please Note: Do NOT include drunkenness or driving under the influence in liquor law violations.

Caveat:
If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

Arrests - On-campus Student Housing Facilities

Of those Arrests for crimes that occurred On Campus, enter the number of crimes that occurred in On-campus Student Housing Facilities for each of the following categories.

Crime	Number of Arrests		
	2017	2018	2019
a. <u>Weapons: carrying, possessing, etc.</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
b. <u>Drug abuse violations</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
c. <u>Liquor law violations</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

Please Note: Do NOT include drunkenness or driving under the influence in liquor law violations.

Caveat:

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

Arrests - Public Property

Enter the number of Arrests for each of the following crimes that occurred on Public Property.

Crime	Number of Arrests		
	2017	2018	2019
a. <u>Weapons: carrying, possessing, etc.</u>	<input type="text" value="1"/>	<input type="text" value="2"/>	<input type="text" value="1"/>
b. <u>Drug abuse violations</u>	<input type="text" value="5"/>	<input type="text" value="5"/>	<input type="text" value="10"/>
c. <u>Liquor law violations</u>	<input type="text" value="0"/>	<input type="text" value="5"/>	<input type="text" value="3"/>

Please Note: Do NOT include drunkenness or driving under the influence in liquor law violations.

Caveat:

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

Disciplinary Actions - On Campus


Enter the number of persons referred for disciplinary action for crimes that occurred On Campus for each of the following categories.

Do not include disciplinary actions that were strictly for school policy violations.

If the disciplinary action is the result of an arrest, please do not count it here; count the violation as 1 arrest.

Crime

Number of persons referred for
Disciplinary Action

	2017	2018	2019
a. <u>Weapons: carrying, possessing, etc.</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
b. <u>Drug abuse violations</u>	<input type="text" value="0"/>	<input type="text" value="20"/>	<input type="text" value="6"/> 
c. <u>Liquor law violations</u>	<input type="text" value="17"/>	<input type="text" value="7"/>	<input type="text" value="9"/>

Please Note: Do NOT include drunkenness or driving under the influence in liquor law violations.

Caveat:

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

More substance abuse education.

Disciplinary Actions - On-campus Student Housing Facilities

Enter the number of persons referred for disciplinary action for crimes that occurred in


On-campus Student Housing Facilities for each of the following categories.

Do not include disciplinary actions that were strictly for school policy violations.

If the disciplinary action is the result of an arrest, please do not count it here; count the violation as 1 arrest.

Crime

Number of persons referred for
Disciplinary Action

	2017	2018	2019
a. <u>Weapons: carrying, possessing, etc.</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
b. <u>Drug abuse violations</u>	<input type="text" value="0"/>	<input type="text" value="20"/>	<input type="text" value="6"/> 
c. <u>Liquor law violations</u>	<input type="text" value="17"/>	<input type="text" value="7"/>	<input type="text" value="9"/>

Please Note: Do NOT include drunkenness or driving under the influence in liquor law violations.

Caveat:

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

More substance abuse education.

Disciplinary Actions - Public Property

Enter the number of persons referred for disciplinary action for crimes that occurred on Public Property for each of the following categories.

Do not include disciplinary actions that were strictly for school policy violations.

If the disciplinary action is the result of an arrest, please do not count it here; count the violation as 1 arrest.

Crime

Number of persons referred for
Disciplinary Action

	2017	2018	2019
a. <u>Weapons: carrying, possessing, etc.</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
b. <u>Drug abuse violations</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
c. <u>Liquor law violations</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

Please Note: Do NOT include drunkenness or driving under the influence in liquor law violations.

Caveat:

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

Unfounded Crimes

Of those crimes that occurred On Campus, in On-campus Student Housing Facilities, on or in Noncampus property or buildings, and on Public Property, enter the number of crimes that were unfounded.

The total number of unfounded crimes should include all criminal offenses, hate crimes, domestic violence, dating violence, or stalking incidents that have been unfounded. Arrests and disciplinary actions cannot be unfounded.

	Number		
	2017	2018	2019
a. <u>Total unfounded crimes</u>	<input type="text" value="1"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

Please Note: If a reported crime is investigated by law enforcement authorities and found to be false or baseless, the crime is "unfounded." Only sworn or commissioned law enforcement personnel may unfound a crime.

Count unfounded crimes in the year in which they were originally reported.

Caveat:

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."